

Article XX

Second Job

Section XX.1:

To the extent permissible by law, GEs shall be allowed to pursue ~~or~~ and accept ~~an~~ employment external to UNH. Work duties at UNH will take precedence over external work obligations for purposes of scheduling. **Failure to prioritize UNH work duties may result in loss of the GE's Assistantship.**

Section XX.2:

The University strongly urges all GEs to only accept external employment which enables them to timely complete their degree program and continue to make satisfactory academic progress.

Section XX.3:

Where permissible by law, GEs shall be allowed to pursue or accept a supplemental employment opportunity within the University, inclusive of a second position within the unit, regardless of the GE's academic department with the permission of the Dean of the Graduate School **to a maximum of 10 hours.**

Section XX.4:

All petitions for supplemental appointments are reviewed by the ~~Dean of the~~ Graduate School **Dean's office** within 14 days of receipt. Petitions must provide an explanation of the work associated with the supplemental appointment and a rationale that explains how the additional work will have a positive impact on the GE's graduate program and will not negatively impact time to degree. The petition requires input from the GE's advisor and Graduate Program Coordinator. The GE reserves the right to appeal the decision regarding supplemental appointments. The ~~Provost~~ **Dean of the Graduate School** will review all appeals, and all appeal decisions will be rendered within ten (10) days **of receipt of a complete appeal.**

Section XX.5

There shall be no limit to the number of hours a GE may work in **external** secondary employment.