

GEU-UAW Counterproposal to
 UNH Counterproposal on 16 January 2025
 4 March 2025

ARTICLE XX:

APPOINTMENT NOTIFICATIONS

Section XX.1. For bargaining unit positions, the University shall ~~typically~~ provide initial appointment letters for appointments no later than sixty (60) days in advance of the start date of their appointment. Appointment letters shall include key terms of the appointment, including but not limited to:

- A. Title of appointment
- B. Compensation;
- C. Start and end dates;
- D. A brief description of the expected job responsibilities and expected number of hours per week,
- E. Any notable expectations of exceptions to typical ~~workload~~ job responsibilities (i.e. fieldwork, atypical work times)
- F. Reference to the source of information on health and other applicable benefits;
- G. Tuition and fee waivers or remission information, if relevant;
- H. Response requirements including acceptance return notice, if any;
- I. A statement that this collective bargaining agreement covers the position;
- J. A web address provided by the Union for UNH-GEU-UAW;

The following information may be included in an Appointment Notification if known at the time but will otherwise be provided in a Workload letter consistent with Article XX Workload

- A. Assigned course, lab, research project;
- B. Expected work schedule;
- C. Work location;
- D. Course meeting times and location, if applicable;
- E. Supervisor(s);

Section XX.2. Offers of appointment or reappointment to a GE position shall be for a minimum duration of nine-one (19) monthsacademic semester, Jterm or summer period.

Shorter appointments are permissible with notice regarding the term and reason for shorter term provided to the UNH-GEU-UAW. ~~The parties agree that the intent of this language is not to permit, as standard practice, shorter contracts than the standard length agreed upon above in this section but to allow for exigent circumstances requiring shorter appointments.~~

Draft letters will be signed by the required University signatories and then sent to the GE to be signed. GEs shall be given at least seven (7) days to review their appointment letter, including any revisions to the appointment letter, and raise concerns.

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Appointment letters become enforceable upon execution of all required signatures, including University signatories and the GE.

Section XX.3. No GE shall be required to perform a service that is entirely personal in nature for the benefit of any other University employee nor should such a service be included as part of the expected job responsibilities

Section XX.4. Supervisors shall communicate with the GE before, or not later than the day of, the commencement of work to discuss the following, including but not limited to expected job responsibilities, assigned course, lab, research project, work location, physical requirement, and other information deemed relevant by the University.